



## CONNECTICUT PRESERVATION AWARDS • 2017

The Connecticut Trust's Connecticut Preservation Awards recognize outstanding achievements in protecting and nourishing Connecticut's significant buildings, landscapes and communities.

Awards will be presented in early April.

### DESCRIPTION

**Connecticut Preservation Awards** honor outstanding efforts in the preservation and enhancement of historic places throughout Connecticut, with the goal of inspiring others to take similar action.

#### **Connecticut Preservation Awards recognize**

- outstanding efforts in the restoration, maintenance, preservation or adaptive use of historic buildings, structures, complexes, neighborhoods, cultural landscapes or landscape features
- outstanding studies, documentation or plans for preservation, enhancement, or revitalization of historic places
- individuals or organizations that have demonstrated effective leadership in community, regional, or statewide preservation efforts

#### **Connecticut Preservation Awards are presented to**

- individuals
- nonprofit organizations
- private property owners
- municipalities or other governmental bodies

#### **The Mimi Findlay Award for Young Preservationists recognizes**

- individuals age 35 or younger, or groups whose members are 35 or younger;
- who have demonstrated interest, involvement, and achievement or potential achievement in the restoration, maintenance, preservation or adaptive use of historic buildings, structures, complexes, neighborhoods, cultural landscapes or landscape features in Connecticut

### GENERAL INSTRUCTIONS

Any individual, organization or project involved in historic preservation is eligible to receive a Connecticut Preservation Award. Nominated projects must have been completed since January 1, 2014.

Nominations may be made without the knowledge of the nominee. Nominations must be made by members of the Connecticut Trust; for membership information, visit <http://cttrust.org>.

Trustees and staff of the Connecticut Trust are not eligible for Connecticut Preservation Awards during the ir terms of service or employment or for activities carried out during those times.

## REQUIREMENTS

All materials must be submitted in printed form in a binder or report folder; and in electronic form on a CD or thumb drive with copies of all documents in .pdf format and photographs in .jpg or .tiff format (more information below). Each nomination must include the following:

1. A completed nomination form and release authorization.
2. A \$50.00 processing fee. Make checks payable to the Connecticut Trust for Historic Preservation.
3. A concise description, in **750 words or less**, of the project, organization, or individual that is being nominated. The description should include the following information:
  - Describe the scope of the project, including challenges overcome, unique strategies and activities carried out, and the impact of these activities on the community. Digital copies of final reports or studies may be attached.
  - Almost every preservation project is a team effort. Identify the people involved and their roles. All who made significant contributions to the success of the project should be listed as co-nominees.
  - For preservation and planning projects involving historic buildings, cultural landscapes, or communities, explain the historic significance of the site and indicate if it is designated as a National Historic Landmark, in the National Register of Historic Places, the State Register of Historic Places, or a Local Historic District.
  - For preservation leadership nominations, describe the nominee's accomplishments and contributions in the field of historic preservation.
  - Most important, describe what makes the nominated project, person, or organization exceptional, as an achievement in itself and as a model for others.
  - For Young Preservationist nominations, describe the nominee's interest, involvement, achievements or potential achievements in preservation.
4. At least five and not more than fifteen photographs illustrating the project or program.
  - Submit prints measuring at least 5 x 7 inches, labeled and with a credit line for publication. Prints may be printed on ordinary office paper and submitted two to a page.
  - Submit digital files in .jpg or .tiff format, on a CD or thumb drive.
    - Photographs should be high or medium quality, with a resolution of at least 200 dpi.
    - Each photograph should be a separate file, with no superimposed text.
  - Photographs should show:
    - before and after images
    - details or interiors from a variety of angles (if appropriate)
    - project site in the context of its surroundings
    - for nominations of individuals or groups, include at least two different head shots, plus photos to illustrate adequately the work being recognized
  - Include a written list of photographs with captions or descriptive material and credits for publication.
  - Be sure to sign the Release Authorization on the nomination form.
5. Scanned copies of no more than three supporting brochures or news clippings (optional) and no more than three letters of recommendation (optional).
6. Mail or deliver nominations to Connecticut Preservation Awards, Connecticut Trust for Historic Preservation, 940 Whitney Avenue, Hamden, Connecticut 06517.

**Nominations must be received by 4:00 p.m. on Friday, February 17, 2017.**

For information or assistance, call Christopher Wigren at (203) 562-6312 or email [cwigren@cttrust.org](mailto:cwigren@cttrust.org).

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## NOMINATION

Connecticut Preservation Awards       Mimi Findlay Award for Young Preservationists

Project or Person nominated

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Address

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City, State, Zip

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Telephone \_\_\_\_\_ Email \_\_\_\_\_

*If there are co-nominees, please list them on a separate sheet and check this box.*

Nomination submitted by

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Organization

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Address

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City, State, Zip

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Telephone \_\_\_\_\_ Email \_\_\_\_\_

**NOTE:** The person making the nomination will be asked to notify the recipients of the award, and to communicate to them details of the presentation.

Please check one:  *I am a member of the Connecticut Trust.*       *My membership check is enclosed.*

**IN 75 WORDS OR FEWER (we mean it!),** state why this person or project should be recognized—i.e., what is particularly noteworthy about it or about their achievements in terms of preservation.

This person or project is particularly noteworthy because...

## RELEASE AUTHORIZATION

***To be signed by photographer or other owner of rights to photographs, drawings, videos, or other materials. If you are submitting materials from more than one source, please supply a separate copy of this form for each source.***

The undersigned gives to the Connecticut Trust for Historic Preservation the absolute and unqualified right to use in whole or in part, in whatever manner the Connecticut Trust may desire, including (but not limited to) use for publicity, audio-visual presentation, and/or promotion—including press releases, printed materials, online and social media postings, public presentations and any other uses—all photographs, videos and other materials submitted to the Connecticut Trust's Connecticut Preservation Awards program for one year from the date of the awards presentation. This applies to submissions that receive awards and also to submissions that do not receive awards.

The Connecticut Trust for Historic Preservation is hereby given permission to make any editorial changes and/or additions to the material referred to in the previous paragraph as it may deem necessary or desirable for production purposes.

The undersigned hereby guarantees to have on file all individual agreements and signatures from each model (adult, minor with parent or guardian written approval), creator, photographer and producer needed for this assignment to the Connecticut Trust for Historic Preservation.

Description of materials submitted:

Release authorized by:

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(signature)

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(print or type name and date)

ALL AWARD NOMINATIONS SHOULD BE ADDRESSED TO:

Connecticut Preservation Awards  
Connecticut Trust for Historic Preservation  
940 Whitney Avenue  
Hamden, Connecticut 06517

For information or assistance, call Christopher Wigren at (203) 562-6312 or email [cwigren@cttrust.org](mailto:cwigren@cttrust.org).

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